

Burnaby Mountain Secondary School

Network/Internet Acceptable Use Policy

Dear Parent(s):

Your son or daughter is presented with an opportunity to use a school district Network/Internet account. This computer technology will enhance educational opportunities by allowing students to access and use information sources from distant computers, communicate and share information with individuals or groups of other students, and significantly expand their knowledge base. Without wanting to stress the potential for misuse, we feel it is important that you understand the District's rules for Network/Internet access when using a District provided network account.

Please read and discuss with your son or daughter the rules outlined below. Then sign the agreement and return to the school.

CONDITIONS AND RULES FOR NETWORK/INTERNET USE

Acceptable Use

- The Burnaby School District provides access to the Network/Internet for educational and research purposes and to provide opportunities for collaborative work.
- Only the authorized owner of the account shall use an account. Account holders are responsible for all activity within their accounts. **Students who knowingly share their username and ID with others will lose their account even if they are enrolled in a computer studies course.**

Prohibited Uses

- The Burnaby School District will not provide access to online "chat" services to students except where it is deemed necessary to meet the educational learning objectives of a course or other educational activity. In such cases, written permission must be obtained from the classroom school administrator, the classroom teacher and the parent/guardian.
- The Burnaby School District will not provide electronic mail (e-mail) accounts. E-mail sent using an "off-site" mail provider is not guaranteed to be private.
- Users are not to download, copy or install games or other software on school computers.
- Use of the account for political or commercial purposes is not allowed. District provided accounts must not be used to send chain letters or to harass other users with unwanted e-mail messages.
- Transmission of any material in violation of any Canadian law is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material or material protected by trade secret.
- Vandalism and harassment will result in cancellation of user privileges. Vandalism is defined as any malicious attempt to harm, modify, and destroy data of another user, or the agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creating of computer viruses. Harassment includes, but is not limited to, the sending of unwanted mail, the persistent annoyance of another user, or the interference of another user's work.

Network Etiquette

All users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- No food or drink is permitted in any computer lab or near a computer workstation.
- Be polite. Do not get abusive in your messages to others. Do not criticize the spelling, writing or keyboarding of others.
- Use appropriate language. Do not swear; use vulgarities or any other inappropriate language.
- Do not reveal your personal address or phone number, or those of other students.
- Do not use the network in such a way that you would disrupt the use of the network by other users; i.e. do not alter settings or appearance.
- All communications and information accessible via the network is assumed to be the property of the Burnaby School District.
- Do not repost personal e-mail that you receive to public forums (e.g. listservs, newsgroups) without the permission of the author.

Encounter of Controversial Material

- Users may encounter material that is controversial and which users, parents, teachers or administrators may consider inappropriate or offensive. However, on a global network it is impossible to control all content of data, and an industrious user may discover controversial material. It is the user's responsibility not to initiate access to such material.

No Warranties

- The Burnaby School Board makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Burnaby School Board will not be responsible for any damages a user suffers. Use of any information obtained via the Internet is at the user's own risk. Electronic mail (e-mail) is not guaranteed to be private.

Penalties for Improper Use

- The use of Internet is a privilege, not a right. Inappropriate use, including any violation of these conditions and rules. Canadian laws or posted classroom and district rules are subject to loss of network privileges and other District disciplinary actions.

STUDENT: I understand and will abide by the above *Conditions and Rules for Network/Internet Use*. Should I commit any violation, I may lose my access privileges, and other disciplinary and/or legal action may be taken.

Date: _____ **Block A Teacher** _____

Student Name: _____ **Grade:** _____

Signature: _____ **Student Number:** _____

PARENT OR GUARDIAN: As the parent or guardian of this student, I have read and understand the *Conditions and Rules for Network/Internet Use*. I understand that this access is designed for educational purposes. I also recognize that it is impossible for the District to restrict access to controversial materials and I will not hold Burnaby School Board responsible for materials acquired on the network. I hereby give permission to Burnaby Mountain Secondary to issue an account for my child.

PARENT OR GUARDIAN (PRINT): _____

SIGNATURE: _____ **DATE:** _____